



New Entrant Registration Refund Policy

The Nova Scotia Federation of Agriculture (NSFA) New Entrant Refund Policy is to provide financial support to new entrant farm businesses with a gross farm income of less than \$30,000 and to encourage new farm businesses to become registered farms in Nova Scotia and to become a member of the Nova Scotia Federation of Agriculture.

Eligibility for “Small Farm New Entrant Registration Refund” includes:

- a) Those Registered Farms who support the objects of the Federation, as outlined in the Federations of Agriculture Act, and
- b) Those Registered Farm businesses (sole proprietors, partnerships, limited companies, incorporated businesses, etc.) and/or individuals, who have not previously registered any farm business in the past five (5) years, and
- c) Those who pay an annual fee to the Federation that fall into the income category of less than (<) \$30,000 gross farm income as prescribed in the Farm Registration System.

Refund Applications

The membership year is April 1st – March 31st. The refund application is open for continuous intake throughout the year. The process includes:

1. Complete the “New Entrant Registration Refund” application form (attached) to the NSFA office.
2. The NSFA Office will notify you within 5 business days as to whether your application is deemed complete or if further information is required.
3. All applications must be received within 90 days of the individual's farm registration being finalized with the Nova Scotia Department of Agriculture. Applications received later than 90 days will not be considered.
4. Applicants who have not completed their farm registration will be notified their registration has not been processed and will need to follow up with the Farm Registrar.

Approvals

Successful applicants will be notified by email or mail of their refund. Cheques or EFT will be issued to the approved farm business within 45 days of notification.

Appeal Process

Should your application be denied, you are able to request your application be reconsidered. This request must be made in writing to the Council with a justification as to why your application should be reconsidered. The application and justification letter will be reviewed by Council.



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The appeal will be reviewed within 30 business days of the request to ensure sufficient information is provided, if further information is required a request will be made and the applicant will have 5 days to respond. The final review will be completed within 30 days of the request for additional information. Should the additional information not be provided the appeal will be dropped. You will be notified of the decision within 10 days of the meeting of the Council. The decision of Council is final.



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Application Form:

Applicant Name: _____

Business Name: _____

Business/ Farm registration number: _____

Address: _____

County: _____ Postal Code: _____

Phone: _____ Email: _____

Please confirm the following criteria:

- I am a Registered Farm business who support the objects of the Federation, as outlined in the Federations of Agriculture Act, and

- I am a Registered Farm business (one of: sole proprietor, partnership, limited company, incorporated business, etc.) and/or an individual, who has not previously registered any farm business in the past five (5) years, and

- I am a member of the Nova Scotia Federation of Agriculture and

- I have paid an annual fee to the Federation through the Farm Registration system, that falls in the income category of less than (<) \$30,000 gross farm income as prescribed in the Farm Registration System (\$205).

I _____ declare the information provided above is current and valid to the best of my knowledge. I hereby give consent for the Nova Scotia Federation of Agriculture to confirm my farm registration status, gross farm income category, and number of years as a registered farm with the Farm Registration office at the Nova Scotia Department of Agriculture.

Signature

Date