

Non-Registered Farm Membership Policy

As per bylaw 4, the Nova Scotia Federation of Agriculture (NSFA) has a “Non-Registered Farm” membership category. This membership category is for those who are not registered under the *Farm Registration Act* in the province of Nova Scotia. To be eligible for a “Non-Registered Farm” membership, you must be actively farming.

“Non-Registered Farm” means a farm operated as a sole proprietorship, partnership, corporation, company, co-operative or other legal form which is actively involved in farming including growing crops or raising livestock, which farm is not registered under the Farm Registration Act.

Eligibility for “Non-Registered Farm” membership includes:

- a) Those Non-Registered Farms who support the objects of the Federation, as outlined in the Federations of Agriculture Act, and
- b) Those who pay an annual fee to the Federation in an amount equivalent to the fee prescribed in the Farm Registration System.

“Non-Registered Farm” members are voting members of the NSFA; but this membership does not entitle them to benefits directly related to the registration through the *Farm Registration Act*.

Membership Applications

The membership year is April 1st – March 31st. Membership is open for continuous intake throughout the year. 10% of applications may be spot-checked for income verification.

1. Complete the “Non-Registered Farm” application form and submit payment to the NSFA office.
2. The NSFA Office will notify you within 5 business days as to whether your application is deemed complete or if further information is required.
3. All applications received and deemed complete by month-end will be presented at the following Council meeting.
4. The Council will vote on the eligibility of the farm for membership.
5. The applicant will be notified of the status of their application within 10 business days of the Council meeting.
6. Approved “Non-registered Farm” members will be issued a membership card from the NSFA.

Appeal Process

Should your application be denied, you are able to request your application be reconsidered. This request must be made in writing to the Council with a justification as to why your application should be reconsidered. The application and justification letter will be reviewed by Council.

If after the request for reconsideration you are not satisfied with the results, you are able to appeal to the “Non-Registered Farm Member” Appeal Committee by submitting a request in writing for your appeal to be reviewed. This is a Committee of Council, which will be appointed when needed and will consist of the President, Corporate Secretary, and one member-at-large with the Executive Director as ex-officio support.

The appeal will be reviewed within 30 business days of the request to ensure sufficient information is provided, if further information is required a request will be made and the applicant will have 5 days to respond. The final review will be completed within 30 days of the request for additional information. Should the additional information not be provided the appeal will be dropped. You will be notified of the decision within 10 days of the meeting of the Appeal Committee.

The decision of the Appeal Committee is final.

For more information:

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