



**Job Posting:**  
**Environmental Farm Plan Coordinator**  
**Location: Bible Hill, NS**

The NS Environmental Farm Plan (EFP) Program is an educational program for farmers, delivered by the NS Federation of Agriculture. The EFP program helps farmers identify and assess environmental risk on their property. It enables farmers to incorporate environmental considerations into their everyday business decisions. The Program is presently seeking the service of an Environmental Farm Plan Coordinator.

The Environmental Farm Plan Coordinator is primarily responsible for performing on-farm environmental assessments, preparing Environmental Farm Plan reports and Action Plans, delivering and reviewing final reports with farmers, collecting and entering environmental based data into a database system and developing farm-level resource materials (fact sheets, newsletters and website content).

The successful candidate must have a minimum of a B.Sc. in Agriculture plus relevant experience and also be eligible for membership with the Nova Scotia Institute of Agrologists. The successful candidate will be expected to work closely with a highly motivated team in leading and assisting with several initiatives relevant to the Nova Scotia Environmental Farm Plan Program. Desired traits will include excellent technical writing skills including a demonstrated ability to effectively prepare reports for varied stakeholders, excellent writing and presentation skills including proficiency in the use of various computer applications (MS Office, Adobe Suite, WordPress), an understanding of Nova Scotia agriculture, an aptitude for working in a team environment and a demonstrated ability to work with minimum supervision.

**Salary**

Salary is commensurate with experience and qualifications.

**Job Term**

There is an opening for a full time 6-month term position, with potential for extension depending on program funding.

**How to Apply**

A complete application should include an up-to-date resume and cover letter, the names and contact information of three references and examples (if available) of recent technical writing. Please email resume and cover letter no later than **July 13<sup>th</sup>, 2018**, quoting ***Environmental Farm Plan Coordinator Position*** in the subject line to: [info@nsfa-fane.ca](mailto:info@nsfa-fane.ca)

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Learn more about the Nova Scotia Federation of Agriculture and the Environmental Farm Plan, [www.nsfa-fane.ca](http://www.nsfa-fane.ca) and [www.nsfa-fane.ca/efp](http://www.nsfa-fane.ca/efp)